



Guidelines for Adoption in India and its registration in Switzerland

The following documents need to be submitted at the Embassy of Switzerland, New Delhi or Consulate General of Switzerland, Mumbai

- Original Birth Certificate/Confirmation of Birth or Birth Date Affidavit issued by the orphanage, must be apostilled by the Ministry of External Affairs*
- Original Court order “Certificate for permission to adopt the minor under section 41(6) of the Juvenile Justice (Care and protection of children act)” approving the adoption of the child, must be apostilled by the Ministry of External Affairs*
- Original “Certificate of conformity of Intercountry Adoption” issued by the Central Adoption Resource Agency (CARA)
- True copy “Non Objection Certificate NOC” issued by the Central Adoption Resource Agency (CARA) (must be sent directly from CARA to the Embassy)
- Original Deed of adoption, must be apostilled by the Ministry of External Affairs*
- Copies of the passport of the adoptive parents

*Apostille

Documents which pertain to the state of West Bengal can be legalised by the Home Ministry of West Bengal and thereafter by the Ministry of External Affairs, Branch Secretariat, Kolkata.

Documents issued in Delhi are to be legalised by the Sub-Divisional Magistrate and thereafter by the Ministry of External Affairs, New Delhi

Offices of the Ministry of External Affairs are also located in the State of Andhra Pradesh in Hyderabad and in the State of Tamil Nadu in Chennai.

The competent Swiss representation will translate and legalize the documents and send them to the cantonal civil authority (Aufsichtsbehörde im Zivilstandswesen des Heimatkantons der Adoptiveltern) for registration in the family register of the place of origin.

Once the authorisation from the Federal Office of Justice in Switzerland has come through either a Laissez-passer or a visa will be issued the same day – pre-requisite that all the above mentioned documents have been duly verified.